



# HSM IP Trade Mark Client Guide

## BRITISH VIRGIN ISLANDS

### Registration

A trade mark can be registered in the British Virgin Islands (BVI) pursuant to the *Trade Marks Act 2013* which provides for local trade mark applications.

The following information and documentation is required:

1. name of the trade mark
2. one copy of the mark (unless mark is word only)
3. class(es) and specification of goods
4. applicant's name and address

It usually takes between 7-12 months for the Registrar to process an application for registration. Paris Convention priority can be claimed. Once the registration is complete the Registrar will issue a Notice of Registration of Trade Mark in the Virgin Islands.

### Classes

The International Classification system is used. Multi-class applications are allowed.

### Searches

In order to conduct a search the only documentation required is the name of the trade mark. The result can usually be provided within three 5-7 working days.

### Renewal

A trade mark registration is valid for 10 years after which it can be renewed for like periods. Six months before the renewal date we will send you an Expiry Notice asking whether you wish us to renew the registration or allow the mark to lapse. No documentation is required in order to file an application for renewal.

The application for renewal must be filed prior to the expiration date of the registration.

It usually takes six months or less for the Registrar to process an application for renewal. Once the renewal is complete the Registrar will issue a Notice of Renewal.

If you do not wish to renew the mark please inform us so that we can advise the Registrar accordingly.

### Abandonment

Please inform us as soon as possible if you wish to abandon your trade mark or allow it to lapse so that we can update our records and advise the Registrar accordingly. This will avoid us sending out unnecessary Reminder Notices.

### Restoration

It is possible to make an application to the Registrar to restore an expired trade mark within six months of the expiration date upon payment of the Renewal fee, late fees and Restoration fees.

### Assignment

Please inform us as soon as possible if the trade mark has been assigned so that we can file an application to record the assignment in BVI.

To record the assignment of a trade mark registration the only documentation required is the Deed of Assignment (notarised).

It usually takes six months or less for the Registrar to process an application to record an assignment. Once the recording is complete the Registrar will issue a Notice of Registration of Subsequent Proprietor.

### **Change of Particulars**

Please inform us as soon as possible if there is any change to the registration so that we can file an application to record the change in BVI.

To record a change of name and/or address for a trade mark registration the only documentation required is the document evidencing the change (notarised).

It usually takes six months or less for the Registrar to process an application to record a Change of Particulars. Once the recording is complete the Registrar will issue a Certificate of Recording showing the change.

### **Our Firm**

HSM IP Ltd. provides worldwide intellectual property services. Based in the Cayman Islands and independently owned and operated, our experienced team of attorneys and paralegals deliver first class service to a broad client base which includes major Fortune Global 500 brand owners, international law firms and other specialist IP practices. Our broad perspective, practical approach and international experience allow us to offer clients a unique insight into IP issues.

The success and growth of our firm is due to our keen understanding of our clients' needs for a comprehensive "one-stop shop" which encompasses a wide range of services from the initial consultation process to searches, registrations, annuity payments and monitoring and renewals. Our interactive database helps us to proactively manage each client's portfolio efficiently and cost-effectively in an environmentally friendly and substantially paperless workplace. It also allows us to fulfil our clients' specific reporting and invoicing requirements, including multi-currency invoicing and e-billing. We offer a competitive schedule of fixed fees, inclusive of both disbursements and official fees, which means we can provide clients with an accurate estimate of their project costs before embarking on a global filing programme for their portfolio.

As a leader in the field, HSM IP understands the value of long-term business relationships. We have a wealth of knowledge and specialise in the Caribbean, Central and Latin America and other offshore jurisdictions. Our staff regularly contribute to leading IP publications and we also publish a range of country-specific IP Client Guides which are available on our website.

Supported by HSM Chambers, an offshore law firm with experienced attorneys admitted in multiple jurisdictions, we have substantial experience in taking action to address the infringement of trade marks and patents and in the conduct of passing-off actions. We are also able to offer investigative services to identify the source of, and distributors of, infringing goods, working closely with police and customs officials as necessary.

Memberships: INTA, ASIPI, CITMA, MARQUES and IPCA.

### **Contact Us**

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